

PARK PERMIT APPLICATION
THE CAMPUS AT PLAYA VISTA CORPORATION (POA)

<input type="checkbox"/> Bandshell Stage Party Permit Fee \$500 (Birthday Parties, Corporate Lunches or like events)	<input type="checkbox"/> Bandshell Stage Event Permit Fee \$1,000/hr (Concerts, Movies, Performances or like events)
<input type="checkbox"/> Park Party Permit Fee \$200 (circle one) Central Park Court Park	<input type="checkbox"/> Basketball Court Fee \$100/hr (circle one) Central Park Court Park
<input type="checkbox"/> Soccer Field Fee \$100/hr	<input type="checkbox"/> Volleyball Court Fee \$100/hr
<input type="checkbox"/> Small Soccer Field Fee \$100/hr	(circle one) Central Park Volleyball Park

*In addition to the above fees, a damage deposit is required at the time of permit request. \$500 for party permits and \$1,000 for sports field/court permits. Damage deposit for Bandshell Stage Events varies.

*Party Permits are issued for a total of 4 hours, including set-up and clean-up time.

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

TYPE OF EVENT: _____

DATES: _____ NO. OF GUESTS: _____

START TIME: _____ END TIME: _____

(Please note there is a maximum use time of four (4) hours for all field reservations)

ENTERTAINMENT: YES _____ NO _____ (Initials)
 (If yes, please describe type of entertainment in the space provided below.)

The Campus requires the company/business requesting a permit to submit a Certificate of Insurance (COI) in addition to the Short-Use Permit Liability and Indemnification form. Individuals not affiliated with a company/business must sign the Indemnification form. All party and event vendors must submit a COI.

I have received a copy of The Campus Reservation Process, Park Use Guidelines and Certificate of Insurance Requirements. I understand that, in the event I do not follow any of the regulations, or provide inaccurate information on my application, The Park Facilities Manager, The Campus at Playa Vista Corporation and its designees reserve the right to cancel my event at any time, including during my event.

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY	DATE DUE	DATE REC'D	AMOUNT PAID	DATE RET'D
1. DAMAGE DEPOSIT <i>Check Payable to The Campus at Playa Vista Corp.</i>	Required at Time of Application			
2. RENTAL FEE <i>Check Payable to The Campus at Playa Vista Corp</i>	Required at Time of Application			

COMMENTS: _____

EXCEPTIONS: _____

